

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140075-0
 REPORTS INVENTORY

CONTROL NO.

15

PREPARE IN DUPLICATE						DDS/OTR/SUS-16	
1. TITLE OF REPORT (If a fill-in report include Form No.)						2. TYPE OF REPORT	
Annual Program Call: Response to Program Call						<input checked="" type="checkbox"/>	STATISTICAL
						<input checked="" type="checkbox"/>	NARRATIVE
						<input type="checkbox"/>	MACHINE-NAME LISTING
3. FUNCTIONAL AREA		PERSONNEL	2	TRAINING	ADMIN. GENERAL		
		LOGISTICS		SECURITY	OTHER (specify)		
		MEDICAL	1	FINANCE			
4. NO. OF COPIES PREPARED		5. FREQUENCY (weekly, monthly, quarterly, etc.)			6. DISTRIBUTION (No. of components not number of copies)		
4		Annual			DTR, Chrono, MTF, AT		
7. FORMAT (memorandum, form computer print-out, etc.)		8. ADP PROCESSING			9. DIRECTIVE AUTHORITY REQUIRING REPORT		
Memo		<input checked="" type="checkbox"/> YES	IF YES GIVE ADP PROCESSING NO.		DTR memo 5 Dec. 69 "Program Call for FY 1972-76"		
<input checked="" type="checkbox"/> NO							
10. PREPARING COMPONENT (include lowest level contributing information to report)				11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)			
C/SUS (DC/SUS-MT) (DC/SUS-AT/CTF)				2 (MT and AT)			
12. COST FACTORS							
A. MANUAL PREPARATION AND REVIEW COSTS							
GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED = COST PER YEAR
15 (3)	12.80		50		640.00		1 640.00
14 (3)	11.00		24		264.00		1 264.00
13	9.10		4		36.40		1 36.40
8	4.90		12		58.80		1 58.80
7 (2)	4.50		24		108.00		1 108.00
6 (2)	4.00		6		24.00		1 24.00
5	3.60		48		172.80		1 172.80
4	3.20		3		9.60		1 9.60
B. COSTS OF COMPUTER PRODUCED REPORTS							
TOTAL COSTS PER YEAR							
\$1,313.60							
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.							
Basic planning document for authenticating on-going and proposed SUS programs for up-coming years. Provides SUS input into overall OTR response to Program Call.							
14. FUTURE GOALS							
GOAL PROPOSED BY COMPONENT FOR THIS REPORT						ESTIMATED SAVINGS	
<input type="checkbox"/> RETAIN AS IS <input type="checkbox"/> OTHER (explain) <input checked="" type="checkbox"/> CHANGE Require that data which is absolutely essential. <input type="checkbox"/> DISCONTINUE						MAN-HOURS	DOLLARS
						38	\$400
16. DATE OF INVENTORY		17. NAME AND TITLE OF PERSON FURNISHING INFORMATION				18. EXTENSION	
29 Sept 70		C/SUS				STAT	

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STA 29 Sept 70

FORM 1142

Classification

W76 mod.